



Email address: yhcnsw@mc2.vicnet.net.au

Web address: www.mc2.vicnet.net.au/home/yhcnsw

Mission of the Youth Health Council

The NSW Youth Health Council is a professional forum committed to improving the health and well-being of young people across NSW. The NSW Youth Health Council is open to all youth health-related organisations within NSW. Our mission as a professional forum is to advocate on behalf of young people, to support workers, and to provide opportunities for networking, training, partnerships, consultation and planning within the youth health sector. The NSW Youth Health Council is committed to access and equity, social justice, cultural relevance and diversity in order to guide our work for creating positive change within the youth health sector.

Who can join the YH Council e-list?

The Vicnet list is open to anyone interested in keeping up to date about the NSW Youth Health Council. The e-list allows a broader group to participate and receive information than may otherwise be able to regularly attend meetings.

Membership includes any service which has a focus on the health of young people in NSW. The list is open to intersectoral partners who are also focussing on the health of young people in NSW. This includes, but is not limited to:

- Youth Health Services from across NSW (including those funded by Health, NGOs, Youth Mental Health Service Model services and headspace centres)
- NSW Association for Youth Health (NAYH)
- NSW Centre for the Advancement of Adolescent Health (NSW CAAH)
- Adolescent Health, Justice Health
- GMCT - Transition care
- Youth Accommodation Association's Youth Health Outreach Team
- Youth services who provide health services

How to joining the YH Council e-list

IMPORTANT **Joining Vic net is a 2 stage process: first you need to become a member of Vicnet, then you join the YHC group**

Step 1: Become a member of Vicnet

If you do not have a personal Vicnet account go to: <http://mc2.vicnet.net.au/html/register.html>

- a) You will be presented with a small form to complete including details of your email, first name, family name, country, postcode. You also need to create a login name, create a password and confirm your password. Complete form and click "I agree"
- b) You can search for the youth health council e-list and request to join, or respond to an invitation sent to you from one of the moderators.
- c) Problems could include you have already previously joined or something similar. Try going here: http://mc2.vicnet.net.au/help/forgot_password.html , enter your email and hit get password and it will hopefully send you your login details.

Step 2: Join the YHC group

- a) Check your email for something from mc2.vicnet. Click the Link to activate. Your browser will take you to vicnet login screen, login to vicnet with your username and password which you have created in 1 above (Note username, not email address, as is often used in other places).
- OR b) if you already have an account you can go to <http://mc2.vicnet.net.au/> and login on the top left.
- c) Go the yhc homepage: <http://mc2.vicnet.net.au/home/yhcnsw/index.html>

- d) On the bottom left next to the happy face, click 'JOIN this group'.
- e) Click 'Yes'
- f) An email will be sent to one of the moderators who will approve you. You are now part of the mailing list! Well done!

Trouble Shooting

If for some reason you have problems, it's probably the username you selected so change the username, if you have problems with your email address then it is probably because you have already joined, try logging in (step 2a, and go to the step 2c where you invite yourself to join the group).

If you forget your password go to: http://mc2.vicnet.net.au/help/forgot_password.html

Emailing once you are a member

Simply put the YHC email in the address line of your email: yhcnsw@mc2.vicnet.net.au

Logging in once you are a member

Go to: <http://mc2.vicnet.net.au/home/yhcnsw>

- Click 'please login'
- Enter username and password

Purpose of the Vicnet List

The Vicnet email list aims to facilitate information sharing between all members of the YHC. This information can only be seen by members of the YH Council Vicnet group. Use of the list should be consistent with the aims of the mission statement and philosophy of the NSW Youth Health Council. It does this by:

- Mailing list – By sending an email to yhc@vicnet.net.au it will be received by all youth health council and e-list members. Copies of old emails are also stored on the website.
- Noticeboard – Post your notices here
- Group files – All relevant files can be stored here including minutes, strategic plan etc.
- Photos – Sharing group photographs
- Events – Calendar of events, including details for all meetings
- Polls – Vote in an online poll
- Forums – Separate discussions that can occur around a theme or by a small work-group.
- Links – Useful and relevant web links
- Web pages – link to group webpage
- Invite a friend – Use this to invite others to join
- Members – A list of all members, whom you can also contact individually.

Code of Conduct and Privacy

All mc2 members are bound and protected by the Code of Conduct: <http://mc2.vicnet.net.au/code/> and Privacy Policy <http://mc2.vicnet.net.au/privacy/>

Moderators

The role of the moderator is to approve request to join the group. They include:

- Manager, NSW CAAH - Fiona Robards fionar5@chw.edu.au
- Executive Officer, NAYH – Laurel Draffen , eo@nayh.org.au or laurel.draffen@nayh.org.au

Review of this document

This document was created March 2008 by Allen Harroothunian, NAYH and Fiona Robards, NSW CAAH. Feedback was obtained at the YH Council meeting in April 2008, changes made May 2008. This version was reviewed in 2011 by Laurel Draffen to reflect discussion at the 2011 planning day.